

# Safety

## POSITION STATEMENT

Meredith strives to provide a safe and healthy place for you to work. We attempt to provide a safe working environment, in compliance with all applicable laws and regulations, for the protection of employees and the communities where we operate facilities. When appropriate, we inform employees how to perform their jobs safely and efficiently.

## SPECIFICS / PROCEDURES

- Safety and Risk Management**  
Safety and Risk Management advises Meredith employees how to follow laws and regulations and perform their jobs safely. This department provides education and training programs to support this policy's goals. Safety and Risk Management also periodically audits the workplace and working conditions in all facilities to identify and evaluate hazards and risks. A detailed copy of the Safety Policy is available for review in the Safety and Risk Management department.
- Management Responsibility**  
Each manager's responsibilities include implementing safety practices and strategies to maximize safety in the work environment. In addition, managers should investigate any reported risks or hazards immediately, with the help of Safety and Risk Management. Email [Sheila.Weirich@meredith.com](mailto:Sheila.Weirich@meredith.com) for assistance.
- Employee Responsibility**  
We expect you, as an employee, to exercise your duties safely, efficiently, and with common sense. Immediately report any risk or hazard to either your manager or Safety and Risk Management.
- Fleet Safety and Driver Selection Policy**  
Meredith Corporation has established minimum standards for vehicle use to ensure compliance with state and federal laws, reduce motor vehicle accidents, and satisfy insurance requirements. Senior management is charged with the responsibility of assuring compliance with this program with assistance provided by the Safety and Risk Management Department. For a hard copy of the [Fleet Safety and Driver Selection Policy](#), please email [Sheila.Weirich@meredith.com](mailto:Sheila.Weirich@meredith.com).
- Operation of Ancillary Equipment (including vehicles) in the Course of Conducting Business**  
Meredith Corporation strictly prohibits the use of any equipment while conducting business activity in a way that may cause distraction and/or result in injury or damage. Employees are expected to comply with this policy and further respect all laws governing these practices.

Distractions may include, but are not limited to: heads-up displays, onboard television, two-way pagers, cell phones, laptop computers, personal digital assistants (PDA) and other items that may compromise one's ability to operate in a responsible and safe manner.

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